

CITY OF MIAMI BEACH  
Office of the City Manager  
Letter to Commission No. 109-2004

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**To:** Mayor David Dermer and  
Members of the City Commission

**Date:** May 10, 2004

**From:** Jorge M. Gonzalez  
City Manager

A handwritten signature in black ink, appearing to read "Jorge", written over the printed name of the City Manager.

**Subject: FY 04/05 DEPARTMENTAL BUDGET REVIEW MEETINGS WITH THE  
ADMINISTRATION**

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Attached for your information is the current schedule of FY 04/05 Departmental Budget Review Meetings with the City Manager. All meetings will be held in the City Manager's Inside Conference Room unless otherwise noted. We will inform you as new meetings are scheduled. Please remember that all of these meetings are tentative and may be subject to change as calendars evolve.

JMG\JC

c: Luis Wong, Office Manager

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**Scheduled Budget Meetings with the City Manager and Departments  
as of 5/10/04:**

	<b>Month</b>	<b>Time allotted by Manager</b>	<b>Scheduled Depts</b>
Monday	10-May	2:00-4:00 p.m.	Fire-CM Large Conf. Rm
Tuesday	11-May	1:00-4:00 p.m.	Parks & Recreation-CM Large Conf. Rm
Wednesday	12-May	10:15-12:00 p.m.	10:15 Building
			11:15 Planning
		3:00-5:00 p.m.	IT
Thursday	13-May	10:15-12:00 p.m.	10:30 Central Services
			11:00 City Clerk
Friday	14-May	10:15-12:00 p.m.	Fleet Management
Monday	17-May	10:00-12:00 p.m.	10:00 City Attorney
			10:30 Tourism & Cultural Development
Tuesday	18-May	3:00-5:00 p.m.	Property Management
Wednesday	19-May	10:15-12:00 p.m.	
Thursday	20-May	10:15-12:00 p.m.	
Friday	21-May	10:15-2:00 p.m.	
Friday	28-May	10:15-12:00 p.m.	
Wednesday	02-Jun	10:15-12:00 p.m.	
		3:00-6:00 p.m.	
Thursday	03-Jun	10:15-2:00 p.m.	
Friday	04-Jun	10:15-2:00 p.m.	

**The following departments have not yet been scheduled:**

City Manager, CIP, Communications, Convention Ctr, Economic Development, Finance, HR,  
Labor Relations, Mayor's Office, Neighborhood Services, OBPI (Grants, Internal Audit, & Budget),  
Parking, Police, Procurement, Public Works & Risk Mgmt